

FORM – Standard Form for Transfer

To: Manpower Admin. Dept. (J-783)
CSX Transportation
CSX II Building, 6735 Southpoint Drive
Jacksonville, FL 32216
FAX - (904) 279-5771

Date: _____

I am presently (check one): ___ active ___ furloughed

As (Craft) _____ at (location) _____.

I desire to be considered for employment at the following point(s) ("System" requests are not acceptable):

I presently hold seniority as (Craft) _____ at (location) _____
(Seniority Date) _____.

Note 1 – This form is not applicable between departments or between crafts or classes.

Note 2 – I understand that failure to accept any requested position offered me after being notified will void this request and all rights to any position at any location applied for herein are forfeited. To be given further consideration for other positions at any location, a new request must be filed.

Note 3 – I also understand that if I file this request as a furloughed employee and I am subsequently recalled to a regular assignment, I must file a new request form if I desire to be given consideration for transfer to a permanent assignment at a seniority point other than where I am working.

Note 4 – I further understand that I am required to keep my employing officer advised of any changes in my address and telephone number.

Note 5 – This request automatically expires on December 31 of the current year.

Note 6 – Forms improperly completed will be returned to employee if possible.

Print or Type

Name _____ I. D. No. _____

Home Address _____ Phone No. (____) _____

Employee Signature _____

Copy to: _____
(Employing Officer) (General Chairman)